Dear Carol

THE ISLAND PROJECT

I am pleased to inform you that your proposals to change the maximum number of pupils at your school and acquire additional premises have been approved.

Your revised permitted maximum number is now 45 pupils, which has been noted on our records.

You should let us know in advance if you wish to admit pupils above the revised figure in order that we can determine whether this should be approved.

You should also of course revise your 'risk assessment' of the workplace as required by The Regulatory Reform (Fire Safety) Order 2005 to reflect the changes made.

Thank you for your co-operation in this matter.

Yours sincerely

Jennifer Singlewood
Independent Education and Boarding Team.